

Mission as Life Trip Final Team Packet Cover Letter  
Mustard Seeds & Mountains, Inc.  
P.O. Box 686  
Northfork, WV 24868  
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Dear Team Leader,

Here's your Final Team Packet! A thorough reading and study should prepare your group for their up-coming venture in McDowell County, West Virginia.

**PLEASE READ THE FOLLOWING CAREFULLY AND PASS ON TO THE APPROPRIATE PERSON.**

Here are a few **Very Important Items** and **Answers to Frequently Asked Questions** to keep in mind as you prepare for your mission trip with Mustard Seeds and Mountains. Note the cost per person is \$275.00 for the week-long Mission as Life trip, \$225.00 for 3 work-day week-end Servant Seminar, and \$175.00 for 2 work-day week-end Servant Seminar. College fee is still \$200.00 per person for the week long trip. Families have special rates.

- We have received the required deposit to hold your dates. Just a reminder, this deposit is not refundable and if you have to cancel your trip, please let us know **immediately** so we can open up the dates for another group.
- Any and all foreign deposits/payments must be sent in US dollars by International Money Order only.
- Plan to **arrive well before dark, between 4-6PM**. Orientation will take place that evening at 8PM.
- The **Skills Assessment SUMMARY** must be sent to us **as soon as possible**. Do not send all the individual assessment sheets, only the Summary form! The latest to **send this in is 60 days before arrival** (along with the final 50% payment), but sooner is better. As people add to or drop off the team, please update us as to the changes in skills so we are not surprised when you get here. This is very important to lining up the most appropriate jobs for each group.
- Please copy **BACK TO BACK**, if possible, the **Registration/Medical Release/Activities Release** forms. **Send us one copy** ahead of arrival (you keep one or more copies and bring with you, so that everyone on a work site has his/her form).

**NOTE: Hospital ERs require Social Security number for patients, in order to treat. Either write SS # on the medical Release form or be sure someone knows it in case of an emergency.**

**Be sure the signature page is attached to the medical info page!** Include the signed **Commitment form** and **send the Reg./Med Release forms and Commitment forms directly to our office ahead of your arrival by 60 days prior to trip date.**

- **First payment of 50% of balance is due 90 days prior to trip date. Final payment on balance due is 60 days prior to trip date, along with all paperwork.**
- Please refer to the Team Packet literature for answers to questions about the kitchen, sleeping accommodations, tools to bring and what not to bring, etc. All bunks have mattresses. We do not provide floor plans for the houses.

- **For the cooks!** It is recommended that the team assign a cook or cooks for the week. Because of space limitations they must travel often to purchase food. Check the map for grocery stores. The kitchen in each house has a family size refrigerator/freezer, pots and pans and utensils for cooking/baking/eating. **Come prepared at least with Monday's breakfast and lunch food.** We currently have NO local grocery store. Although we have cleaning supplies on hand, you can bring your own if you like. Ask at Orientation about how many **extra lunches to pack per worksite to feed the family members.** Your house will be **responsible for feeding the Interns** (1 or 2, summer only) as well, so figure that into your meal planning.
- We **will not know** your **job assignments** until just before your team arrives, for a variety of reasons, so just **plan on bringing the basic tools/equipment** suggested in the literature. The initial letter also gave a run-down of typical jobs done by groups. Do not bring extra tools unless in excellent condition and you want to donate them.
- If someone on your team is willing/able to give **guitar lessons**, please **bring guitar** and let our staff know at Orientation. They could also help with devos in evenings if willing to do so.
- Please bring **canned meat goods**: tuna, Dinty Moore type stew, chicken and dumplings, etc. These are much needed and we will give to a local food distribution ministry.
- **T-shirts and hats** will be available for purchase at the end of the week for \$15.00 each. These are not included in the per person fee already paid. Please hand in a list of sizes (M through XXL) by Wednesday evening if possible. Payment due upon distribution. Checks or cash are ok.
- **Remember, the phone is for Emergency use only!** The person responsible for contacting the Phone Tree back home upon arrival, must call immediately. You must have a **CALLING CARD** to make long distance calls.
- **If you wish to participate in Bluegrass Night at the Little Opry (on Wednesday) we must know ASAP.** Do not wait until you arrive! We must arrange this well in advance. The admission is **\$3.00/per person, a check to be made out to Mustard Seeds and Mountains must be received in our office 30 days prior to your arrival** (this is not included in Mustard Seeds' trip fee). Please email me Yes or No. Sorry, we do not offer Bluegrass night in the spring months.
- **VERY IMPORTANT:** When traveling to WV please call us when you reach the Princeton/Bluefield area to confirm your time of arrival. Call 304-862-3069 or if no answer, 304-862-4012 or 304-862-3224. Any final instructions will be given at that time. Note a change in the Directions: the Ameribank in Northfork is now Pioneer Bank.

Should you have any other questions not answered in the material please e-mail (jacque@mustardseeds.org) or call (304-862-4643 Mon-Friday 9-11 am. If you must contact us immediately just prior to leaving for WV or on the road call 304-862-3224 or 304-862-4012. Do not call the office on week-ends). We look forward to seeing you.

For the Kingdom,

Jacque Wallace