

MUSTARD SEEDS AND MOUNTAINS, INC.  
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Dear Friend,

Thank you for your interest in ministering in Southern West Virginia. It would be great if God led you to work with us. We have seen God richly bless those who come, as well as use teams to create hope in a very economically depressed area. We have seen people come to a knowledge of the Savior through the efforts of groups which come here. We offer week-long trips in both Spring (March-April) and Summer and long week-end trips for smaller groups in the Fall. We also do week-end trips in April.

Typically teams are made up of Jr. High kids (4 to 1 ratio of student to adult), Sr. High kids (5 to 1 student to adult ratio), college age groups, and all-adult groups. Individuals can be attached to a larger group. We also schedule **Family** trips.

Most teams get involved in some sort of home repair (roofing, replacing floors, walls, some plumbing, drywall, scraping/painting, etc.) but we also do community projects and work on the mission facilities. *We match groups and their skills with the tasks we have to complete. You will not be given something to do which is beyond your ability, but you may be stretched and learn new skills.* Groups are divided into 5-7 members on a team. Each youth site-team must have an adult leader. Families work as a unit. We emphasize servanthood, and the evening debrief/devotion times we lead are centered around being sold out to Jesus and embodying the servant lifestyle.

You would stay in one of our Volunteer Houses. All houses have bunks with mattresses, dining areas and fully equipped kitchens (including cooking and eating utensils). The Emmaus House and Iona I each have two family size fridge-freezers (like you have at home), the Iona II has one refrigerator/freezer. We can accommodate groups of 70 using all houses. In the winter/spring we only book the Emmaus House.

**You are responsible for your own food purchase and preparation.** We ask that you provide meals for the Intern or Interns (maximum of 2) living in your house(s), and lunches for family members whose homes you work on. (There are usually no Interns in winter/spring.)

**The cost of the week-long (Sunday through Friday) Mission as Life Trip for:**

- 1) an **individual** is **\$300.00 per person** (all rates subject to change. These fees cover all materials costs, housing, staffing, and operational costs.)
- 2) **College rate** is still only **\$200 per person** (when coming as a group from their college).
- 3) The current rates per person for a **Servant Seminar**, a long-weekend trip, held in the Spring or Fall, are \$250.00 (2 or 3-work-day trip). **Deep Impact Seminars** are also held in the Fall when week long trips are not taking place. These 2 or 3 day trips are in a half-day work and half-day spiritual retreat format for delving deeper into the Scriptures, and spiritual reflection.
- 4) For **Family rates** see **Family Trips** (next page).

See **Deposits and Payments Schedule** (final page) for further fee information.

**Should you definitely wish to book a trip please check with us that the week you desire is open. We must have your deposit in hand to reserve the week (see Deposits and Payment Schedule). After receipt of the deposit, you will receive from us by email or US mail a Team Packet** which has detailed information to prepare your group, which I'll briefly cover here.

**Biblical Foundations for the Work.** This material consists of Bible studies and other ideas to prepare your group. **We recommend a month or so before the trip you study both poverty and servanthood from the scriptures.** This framework helps to draw people back to the basics. Even though you will be primarily involved in physical labor, the work you will be doing is spiritual in nature. This reality must be kept in the forefront. The work is a vehicle for God to use to transform individuals and affect the area.

**Cultural Sensitivity.** This is a key area. Even though you may be from the U.S., each area has its own culture. Your group needs to be sensitive to and appreciative of differences.

Also included in that final packet are the **Volunteer Rules** and **What and What not to bring** with you, **Release Documents**, and other information.

We encourage groups to raise extra money for materials because sometimes teams wish to go beyond the scope of the materials budget Mustard Seeds provides when working with families. However, all decisions about extra work or purchases must be approved by Mustard Seeds' personnel.

If you have any questions, give us a call or e-mail us ([jacque@mustardseeds.org](mailto:jacque@mustardseeds.org)). We'd be glad to talk with you. Please prayerfully consider joining us on a Mission as Life Trip, Servant Seminar, or Deep Impact Seminar.

For the Kingdom,

Randy and Jacque Wallace

P.S. If you book a trip **please keep this letter for future reference as it contains important information.**

## Family Trips

We here at Mustard Seeds and Mountains are delighted that families want to serve the Lord together and encourage them “putting feet to their faith” by offering special *Mission as Life* Family trips as well as discounted Family rates. Our intent in this cost reduction is to make it more financially feasible for families to pay for multiple members going on a Mission as Life trip together.

Take a look below, remembering that when we say “family” we are speaking of the “nuclear” family consisting of parents and their children, not extended family members. This is intended for whole families, defined as: Mom, Dad and their children, or a single parent (single head of household) and his/her children; minimum of 3 people in the family to qualify for family rates. We also define “child” as someone 11 years of age and under, “adult” member 12 years and up. Couples do not, for our pricing purposes, constitute a “family”.

We have hosted both *week-long* and *long-week-end* trips (week-end trips in spring and fall) for families. Young children are encouraged to participate, however, we do have some stipulations. We allow children ages 5-11 years on *construction* work sites only if they are closely supervised, are mature enough to help out and are well behaved (work sites can be dangerous places...they are “work” sites, not play sites and we emphasize safety with our volunteers). We try to fit the kind of work to be done (not always construction) with the family dynamics as to age of children and skills of the parents.

Summer months of June through mid-August are reserved for *week-long Mission as Life* trips/Family trips. Selected weeks/week-ends in March, April, October, November and December (excluding holidays) are also available for week-long or long-week-end trips. The long-week-end trips consist of 2-3 work days either arriving Sunday, leaving mid-week or arriving mid-week and leaving by Sunday. We do not work Sundays.

**Mustard Seeds and Mountains’ Family Rates** are as follows:

“**Nuclear**” family consisting of parents and their children, not extended family members.

**Minimum of 3** members to qualify as a “family”.

**Couples do not** comprise a “family”.

“**Adult**” includes children 12 years and up.

“**Child**” includes all children 11 years and under.

When booking a Mission as Life Family trip, you must submit all members attending and *submit the ages your children will be on the week of the trip*, to figure the proper fees. All fees are non-refundable and subject to change.

## Week long Trips

First 3 family members/or all adult members (see “adult” above) = \$275.00 each

Remaining children= \$150.00 each

**Long Weekend Trips** (2 or 3 work days, same pricing)

Each Adult (incl. 12 yrs. and up)= \$200.00

Each child= \$100.00

**Deposit** (non-refundable) for booking a trip is 25% of total family fee. All fees are non-refundable and subject to change.

A “Mission as Life Family Trip Scholarship Fund” is available on a limited, qualifying basis to assist those families who find it too financially difficult to pay the full fees required to come as a family on a Mission as Life trip. We do not want to exclude any family because of financial reasons! However, this Scholarship fund must be “funded” by other families, individuals and churches which have the same vision and passion to see all families given the opportunity to serve together, regardless of financial ability. Funds will be disbursed as available when criteria have been met.

**Note:** Again, these prices are for nuclear families (mom, dad, or a single parent, and their kids), minimum of 3 in family. Other relatives coming along with a family unit must expect to pay the full fee.

All fees are non-refundable and subject to change.

## Deposits and Payment Schedules

### Deposits

To book a mission trip:

1. Please call or email first to be sure the dates you desire are available. All trips are booked on a first come, first served basis.
2. Initial Deposit (Part I): For a group, send a \$750.00 **non-refundable** minimum deposit for the first 10 people or less. **Family deposit rates** are 25% of total fee. Families coming as part of larger group will be calculated separately after group minimum deposit is paid. This is due within 14 days to hold your dates. Dates cannot be held without the deposit.
3. Initial Deposit (Part II): In addition, a non-refundable deposit of \$75.00 per person for each additional participant beyond 10 is required as they sign on for the trip.
4. ***The \$750.00 group minimum deposit or Family trip 25% minimum deposit must be received within 14 days of inquiry about booking, to hold trip dates. No trip dates will be held longer than 14 days without at least the minimum deposit.***  
*The balance of the Initial Deposit of \$75.00 per additional person is due as soon as possible. We can only reserve spaces for which we receive deposits.*

All fees are non-refundable and subject to change.

### Trip Payments

1. 90 days before your scheduled trip starts 1/2 of the balance due (based on per person rate or family rate, minus deposit already paid) must be received in Mustard Seeds' office.
2. 60 days before your scheduled trip starts the remaining balance due must be received in the Mustard Seeds' office.

### Late Fees

1. We reserve the right to assess a late fee of \$200.00 if all fees for trip have not been received by 30 days before trip,

### Trip Cancellation Policy

Should you decide to cancel your trip, we must hear from you by phone, email or letter **immediately**. **All fees paid are non-refundable. There will be no refunds to any portion of payments made.**

### Adding or Dropping Participants

1. To add a participant, phone or email Mustard Seeds' office to be sure there is room for the additional person and submit the appropriate deposit and payment if due, required within 14 days time. Skills assessment information on new participant must be included.
2. To drop a participant, phone or email Mustard Seeds' office immediately to notify. Include the name and skills information being deleted from the group. No refunds will be made for payments made.